

BURWELL PARISH COUNCIL

Minutes of the Annual Meeting of Full Council held on Tuesday 12th May 2009 in the Jubilee Reading Room, 99 The Causeway, Burwell, CB25 0DU

Present :- Joan Lonsdale, - Chair, Beryl Brown, Kevin Burdett, Sylvia Durrant , Sylvia Greenaway, Don Harrison, Pat Kilbey, Jackie Peavot , James Perry, Derek Reader, Michel Scarff, Heather Sims, Michael Smith, Fay Whitehouse, Hazel Williams

Election of Officers :- Election of Chair : Joan Lonsdale proposed – Derek Reader, seconded – Pat Kilbey
As there were no further nominations Joan Lonsdale was duly elected.

The Chairman duly signed her declaration of acceptance of office.

Election of Vice- Chair : Sylvia Durrant proposed – Michel Scarff, seconded – Jackie Peavot
As there were no further nominations Sylvia Durrant was duly elected

Apologies :- There were no apologies for absence.

05 – 01
Declarations of any interests known to Councillors :- The following interest was declared :-
J Peavot –The Tan House Lane site

05 – 02
Approval of Minutes :- The minutes of the meeting held on Tuesday 28th April 2009 were approved and signed
Proposed Michel Scarff, seconded – Sylvia Greenaway
Agreed by all.

05 – 03
Planning Applications :-

09/00271/FUL **Mr G Butler – 38 Isaacson Road**
Construction of dwelling and garage

No objection

09/00140/FUL **Mr Robert Rawlinson – 53 North Street**
Construction of new garage and associated building works#

No objection

09/00280/FUL **Mr Rowell – 18 Parsonage Close**
Construction of single storey side/rear extension

No objection

09/00304/FUL **Mr J Webb – 16 Silver Street**
Outline application : Residential development for one detached dwelling and garage

Councils original comments on this application still stand
11.07.06 Concerns are expressed over the access and visibility into this very narrow part of Silver Street and would ask that the Highways Department look at this issue very carefully.

Should this application be approved we feel that any dwelling should be in keeping with the surrounding properties all of which border on the conservation area.
09.01.07 Councils original comments on this application still stand, our main concerns being with access to the site and visibility and the fact that the site borders the conservation area
09.09.08 Concerns are expressed over the access onto the very narrow stretch of this road. However our understanding is that all planning applications within a conservation area should be full applications in order that full details can be considered

05 – 04
Decisions
From
District
Council :

The following planning applications have been approved :

09/00102/FUL	Mr J Bridgeman – 71B North Street Extension and replace windows
09/00233/LBC	Mr N McKendrick – The Manor House, 3 High Street Re-roofing of outhouse within the cartilage of the Manor House & consequential renewal of ceiling
09/00116/FUL	Cambridgeshire Fire and Rescue Service – Fire Station Reach Road Extension of temporary fire station office cabin accommodation

05 – 05
Planning
Corresp-
ondence :-

An acknowledgement of our comments regarding
E/03013/08/CW **Ahern and Sons – The Old Station, Station Road, Fordham**
Construction of a waste recycling centre, service building, managers lodge and office including the formation of new vehicular entrance, car parking and landscape buffer zone; following demolition of existing disused station, outhouse and shed

05 -06
Working
Group
Options :-

All councillors had been given an options form to complete and return to the Clerk prior to the next meeting when the working groups and appointments to outside bodies would be finalised.

05 – 07
Appointment
of Internal
Auditor :-

As the current Internal Auditor had given notice to council that he would be unable to undertake the next year's internal audit it would be necessary to look for a new internal auditor

05 – 08
Approval of
Meeting
Dates
2009/2010 :-

The meeting dates for the coming year were approved with the following amendment.:
The Full Council meeting scheduled for 11th May would now become the Annual Parish Meeting and there would consequently be only one meeting of Full Council in May. In addition the Annual Parish Meeting will start at 7.30pm instead of 6.30pm.

Hazel Williams arrived at 7.48p.m. having previously notified the clerk that she might be late.

05 – 09
Action
Points
Update :-

Tan House Lane Site – The clerk had received a copy e-mail from the architects to the planning officer which intimates that there was some question over the proposed parking area and opening times. The architect had provided the planning officer with the relevant information.

Village Maps – There was no further update available on the progress with the maps.

Jubilee Reading Room – An initial set of proposals had been received and it was agreed that a meeting should be set up with the architect and representatives of the council to discuss these.

Yellow Lining North Street/The Causeway – A response had been received regarding the completion of these yellow lines. The Highways Supervisor had asked for this to be done as a matter of urgency but as a temporary measure the stop ends had been spray painted which will make them enforceable. With regard to the restricted parking signs in Myrtle Drive the clerk was instructed to write and suggest that new signs should be erected at height on the lamp post and anti climb paint should be used to deter their removal.

05 –10
County &
District
Matters :-

Information had been received regarding the East Cambridgeshire Community Fund which is aimed at smaller projects with a maximum grant of £3000 being available. It was thought that this might be a useful funding source for Pauline's Swamp.

Bids were being invited for the 2010/2011 Jointly Funded Minor Highways Improvement Grants. This would be looked at by the Safety Working Group. The question was asked as to what happened with last times bids as there did not appear to have been any information from the County Council regarding these. Hazel Williams agreed to look into this and report back.

05 - 11
Parish
Reports :-

Grounds - Weekly Play Area inspection report showed normal on going maintenance.

The Swifts FC had enquired if it would be possible for their new goal posts to be added to the Council's insurance and they would pay the additional premium. The clerk would contact the insurers to see if this was possible.

It was reported that a trench had been dug out on the Recreation Ground by persons unknown for use as a BMX track. The handy men would fill this in and the matter would be reported to the police.

Trees/Environment – The report on the trees to the front of the Gardiner Memorial Hall had been received from Hayden's. The report showed that no action was necessary at this time and that the trees were in a good healthy state. It was resolved that a copy of the report should be forwarded to our insurers.

The clerk had received a report from the handy men that the trees on Pound Hill did not appear to be in the best of health. The Tree Officer from ECDC had been out to look at them and reported that the smaller trees were suffering from bacterial canker. She felt that they would eventually need to be replaced. The small fir tree is also suffering from an aphid attack and whilst it is still growing at present again she felt that this might need to be replaced at some point in the future. The large almond tree adjacent to the road was suffering from old age and needed the dead wood removing to make safe. It was resolved that we would look at replacing the trees as necessary in the autumn.

Notification had been received of tree works to be carried out at the following property :-
69 Isaacson Road

05 – 12
Finance :-

The Clerk had had an approach from the publisher of Charles Arnold Baker to offer a copy of the 8th Edition at a cost of £67. It was resolved not to purchase a copy at this time as it was thought that CPALC would possibly have some copies available at a reduced price to members.

05 – 13
Corresp-
odence :-

A letter of thanks along with a donation had been received from a resident for allowing them to use Margaret Field for access whilst having some fencing work done on their property. The resident had asked for £50 to be donated to the Tigers FC which council agreed should be done. The clerk would write and thank the resident for their kind donation the rest of which will be used to purchase some new trees for the village in the autumn.

St. Mary's Stewardship group had written to request the use of Spring Close for a fund raising walk. It was resolved that this request should be granted.

A resident had written with some suggestions for the use of the Tan House Lane Site mainly for the youth of the village. Following discussion it was resolved that the suggestions would be passed to the Youth Working Group for consideration and also to the locality youth worker. The clerk would inform the resident of the decision.

The Chairman advised Council that as part of the criteria for achieving Quality Status it was necessary for Councillors to undertake training on the new "Power of Well Being" A training session had been arranged with CPALC for Monday 19th October from 7.00 – 9.00pm at Burwell Day Centre to address this need.

There being no further business the meeting closed at 8.45 p.m.

Signed this

day of

2009

Chair