

**BURWELL PARISH COUNCIL**  
***The Jubilee Reading Room***  
**99, The Causeway, Burwell Cambridge. CB25 0DU**  
**Telephone/Fax 01638 743142**  
**E Mail burwellpc@btconnect.com**

**Chairman : Mrs P Kilbey**

**Clerk : Mrs L J Reader**

Notice is hereby given that a meeting of the Burwell Parish Council will be held in the Jubilee Reading Room, 99 The Causeway, Burwell, Cambridge, CB25 0DU at 7.30p.m. on Tuesday 9<sup>th</sup> November 2010 you are summoned to attend for the transaction of the following business

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**AGENDA**

**01.11.10 Apologies**

**02.11.10 Declarations of any interests known to Councillors**

**03.11.10 Approval of Minutes of the meeting of 26<sup>th</sup> October 2010**

**04.11.10 Public Forum** a maximum of 15 minutes will be allowed for public comment on any agenda item

**05.11.10 Planning Applications**

The following Planning Applications will be considered :

**10/00723/FUL Mr D Hobbs – 18 Spring Close**  
Conversion of existing garage to utility and shower room, a bedroom and a smaller garage

**10/00859/FUL: Mr N Smith – Burwell Village College**  
Provision of an outdoor play area, including a sleeper retaining wall, tri-cycle track, storage shed and canopy roof to classroom

**06.11.10 Planning Correspondence**

Notification of approval of Building Regulations – Social Club, Reach Road

**07.11.10 Decisions from District Council**

**08.11 .10 Action Points Update**

To receive any updates available relating to the action points

Tan House Lane Site – Copy of letter from architects to contractors regarding any possible increase in price since submission of tenders

Section 106 Money – Response from the Sports Development Officer at ECDC regarding the shortfall in funding for the alterations to Burwell Sports Centre

**09.11.10 Parish Reports :-**

**Grounds** – Weekly Play Area Inspection Reports  
Request from Swifts FC for heavy rolling of recreation ground

**Allotments –**

Request from Burwell Allotment & Garden Association under the Freedom of Information Act 2000 for information regarding the allotments

**Trees/Environment –**

Notification of tree works at the following properties :-

**Harlech House, 2 Isaacson Road**

T1 & T2 Lime trees – fell  
T3 Lime – remove the basal sucker stems at the base of the trees main stem  
T4 Lime - remove the dying, decayed small tree within the row of trees along the driveway  
T5 Lawson Cypress – fell  
T6 Abies sp – Fell

**9 Isaacson Road**

Silver Birch – remove

**Harlech House, 2 Isaacson Road**

T1 & T2 Weeping Ash – Crown reduction to alleviate the weight on main limbs

**10.11.10 County & District Matters :-**

E-mailed response from Cllr David Brown regarding query raised over the new pedestrian crossing at Lode Crossroads

**11.11.10 Other Reports (in circulating file) :-**

Minutes fro the committee meeting of Burwell Village Twinning Association held on 28<sup>th</sup> October 2010  
Results from latest Speedwatch checks  
East Cambridgeshire Community Safety Partnership 2010 Strategic Assessment  
The Playing Field  
Thank you from Burwell Library for sponsorship of this years Summer Reading Challenge  
NHS Keeping in Touch  
ECDC Chairman's Weekly Highlights  
Various E-cops messages

**12.11.10 Report from Safety Working Group Meeting**

To consider the report and recommendations of the Safety Working Group

**13.11.10 Hastoe Housing Association**

E-mailed response to our suggested meeting date and proposed purpose of the meeting

**14.11.10 Burwell Cricket Club**

To consider the requirements of the Cricket Club at the tan House Lane Site

- 15.11.10      Caretaker/Key Holder**
- To re-assess the situation with the hours worked by the caretaker and look at ways of filling the job share
- 16.11.10      Jubilee Reading Room**
- To receive and consider copies of planning application documents
- 17.11.10      Finance**
- Consideration of the following :-
- Application for funding from Victim Support
- Authorisation of £3515.79 for salaries and wages for November 2010
- Quarterly Reports
- 18.11.10      Christmas Tree for Pound Hill**
- Consideration of suitability of tree offered by parishioner
- 19.11.10      Remembrance Day**
- Reminder that the service for Remembrance Day will commence at the War Memorial at 2.30pm on Sunday 14<sup>th</sup> November. This will be followed by a parade to the Church for a 3 o'clock service
- 20.11.10      Correspondence**
- Request from CPALC for attendance numbers for the AGM at Bluntisham Village Hall on Saturday 13<sup>th</sup> November
- Offer from youth group to make decorations for the Christmas
- Thank you letter from Burwell Sports Centre for the support given to their Section 106 funding application
- Donation from Cambridge Building Society towards the Christmas Tree on Pound Hill

Lesley Reader (Mrs)  
Parish Clerk

Dated : 4<sup>th</sup> November 2010